

**OFFICE OF THE PRINCIPAL  
BHUBANANANDA ORISSA SCHOOL OF ENGINEERING, CUTTACK-7**

Office order No. \_\_\_\_\_ /Dt. \_\_\_\_\_

The officers those who have been assigned the duties of Annual verification work of Stock & Store of different departments, sections of this institution vide this office order No. 4077 Dt. 22.12.2018 are required to complete the same by 10.01.2019 positively which will be started from 26.12.2018 to communicate the verification report to the DTE&T, Odisha, Cuttack by 15.01.2019.

All the Sr. Lecturers / I/C. Sr. Lecturers / Store Keeper & Librarian are required to keep their department /section ready for the purpose by the above suitable officers / staff to make the inspection work fruitful in to complete in time.

The PTI who is in charge of all the furniture of the institute is directed to be present during above period at the time of inspection & co-operate in the work.

(20)  
Memo No. 4086 /Dt. 24/12/2018

Copy to all Sr, Lecturer / I/c. Sr. Lecturer / OIC Exam / OIC Library / Librarian / Workshop / Hostel Supdt. (both) / PTI / OIC Store & Central Store Keeper for information & necessary action.

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Principal  
BOSE, Cuttack

  
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